



In-Year School Admissions Form

Child's Surname: _____

Child's Forenames: _____

Child's date of birth: _____ Is your child in the care of a Local Authority? **Yes No** (please circle)

If YES which Local Authority? _____

Does your child have a Statement of Special Educational Needs or are his/her needs being assessed with a view to a Statement being issued: **Yes No** (please circle)

Current address: _____

_____ Post Code: _____

Telephone number: _____

How long have you lived at this address? _____ years _____ months

Previous address if you have lived at your current address for less than 1 year:

_____ Post Code: _____

How long has your child lived at this address? _____ years _____ months

Child's previous address if they have lived at your current address for less than 1 year:

_____ Post Code: _____

If you are moving address please state address you are moving to:

_____ Post Code _____

Removal date: _____ Have you exchanged contracts? **Yes No** (please circle)

Date contracts were/will be exchanged: _____

School currently or last attended

School your child currently attends: _____

If your child is currently **not** attending school, name the school he/she last attended:

School name: _____

Address of School: _____

Date your child last attended the above school: _____

Reason for leaving: _____

Has your child been permanently excluded from his/her school?

Yes No (please circle)

Brothers and sisters of school age:

Name	Date of birth	School attending	Preferred school

Preferred schools and reasons for requesting a place at the preferred school:

Please complete the following section stating your three preferred schools in order of preference. You may, if you wish, give the reasons for requesting a place at the preferred school.

(If any of your preferred schools are Church of England or Catholic aided schools you may be required to provide further information or complete a supplementary form in addition to this form)

First Preference School - _____

Reasons for preference: _____

Second Preference School - _____

Reasons for preference: _____

Third Preference School - _____

Reasons for preference: _____

If you are applying for a catholic school please provide the following:

Is the child a baptised catholic: Yes No (please circle)

If yes, in which Catholic Parish were they baptised:

Signed: _____ (parent/carer) Date: _____

Name (please print): _____ Relationship to child: _____

PLEASE COMPLETE AND RETURN THIS FORM AS SOON AS POSSIBLE TO:

Student Services Team, Halton Borough Council, Children & Young People's Directorate, Grosvenor House, Runcorn WA7 2WD

If you have any queries please contact the Team on 01928 704367/704377